

Low level complaint - Investigation outside of Regulations

A. Chief Inspector ***** This investigation is suitable for investigation outside of the service of regulations/ notice. Please allocate a member of staff to reach a resolution with the complainant.

B. Notify officer subject of the complaint that:

It is not considered that the conduct subject of the complaint amounts to a criminal offence or, even if proven or admitted, would be meet the requirement for this to be referred to a Misconduct Meeting or Misconduct Hearing.

The matter will therefore not be subject of special requirements and no notice of investigation or Regulation 16 (Complaint Regulations) notice will be served on the Police officer concerned.

C. Action by the Officer concerned:

Officers should provide a comprehensive duty report detailing their actions. Any response given within the duty report cannot be used in any Misconduct Meeting or hearing.

D. Investigators will consider what legislation policies and procedures relate to the conduct subject to the complaint. The Investigator should complete an Investigating Officers' report which will stand up to scrutiny. The Investigator will establish on the balance of probabilities, based on the evidence and taking into account all the circumstances, whether the complaint is upheld or not. Complaints should be, where possible, resolved within fifty days from the initial recording.

**Please note, if the Investigator uncovers information which has the potential to change the severity assessment, a further assessment will take place. This assessment will determine if the level of the investigation is still appropriate and in some cases, could lead to the service of Regulation 16 Notice of investigation